

Whispering Hope Ranch Ministries

Staff Reference Form

Applicant fill out:

Name of applicant: _____

Phone: _____ Email: _____

Referee fill out:

The above person has applied to work and or volunteer at Whispering Hope Ranch Ministries. As one of their references, we would appreciate you taking a few moments to fill out the following information. Once you have completed this form, please return it to the Ranch as soon as possible.

Your name: _____ Phone: _____

Relationship to Applicant: _____ How long have you known them? _____

Today's date: _____

How would you rate the applicant in the following areas. Please check one.

1. CHRISTIAN WITNESS

- Excellent.....faith is evident in entire life
- Good.....faith is an important part of life
- Average.....faith is evident
- Poor.....faith is sometimes part of life

2. COOPERATION WITH OTHERS

- Excellent.....deeply sensitive to others needs
- Good.....usually cooperative with others
- Average.....cooperates when convenient
- Poor.....difficult to work with

3. MOTIVATION/INITIATIVE

- Excellent.....highly self motivated
- Good.....effectively motivated
- Average.....usually purposeful
- Poor.....purposeless

4. INTEGRITY

- Excellent.....consistently trustworthy
- Good.....generally honest and true
- Average.....may stretch the truth
- Poor.....questionable

5. RESPONSIBILITY

- Excellent.....diligently follows through on tasks
- Good.....follows through on tasks
- Average.....usually follows through on tasks
- Poor.....only follows through when required

6. EMOTIONAL STABILITY

- Excellent.....exceptionally stable and consistent
- Good.....well balanced in most situations

- Average.....usually well balanced
- Poor.....moody or emotionally inconsistent

7. LEADERSHIP

- Excellent.....a leader of leaders
- Good.....leads when called upon
- Average.....more inclined to follow than lead
- Poor.....negative influence

8. JUDGEMENT

- Excellent.....consistently makes wise decisions
- Good.....puts good thought into decisions
- Average.....puts a little thought into decisions
- Poor.....hasty or indecisive (circle one)

9. WORK ETHIC

- Excellent.....gives 110%
- Good.....puts in a fair days work
- Average.....does enough to get by
- Poor.....lazy

10. COMMUNICATION

- Excellent.....articulate in all groups
- Good.....usually gets thoughts across
- Average.....gets thoughts across, but hesitant
- Poor.....has difficulty articulating thoughts

11. SOCIABILITY: please mark all that apply.

- | | | | |
|----------------------------------------|-------------------------------------|---------------------------------------|----------------------------------------|
| <input type="checkbox"/> humorous | <input type="checkbox"/> withdrawn | <input type="checkbox"/> hyperactive | <input type="checkbox"/> irresponsible |
| <input type="checkbox"/> entertaining | <input type="checkbox"/> perceptive | <input type="checkbox"/> hard to read | <input type="checkbox"/> consistent |
| <input type="checkbox"/> aggressive | <input type="checkbox"/> confident | <input type="checkbox"/> caring | <input type="checkbox"/> analytical |
| <input type="checkbox"/> negative | <input type="checkbox"/> arrogant | <input type="checkbox"/> immature | <input type="checkbox"/> determined |
| <input type="checkbox"/> contemplative | <input type="checkbox"/> blunt | <input type="checkbox"/> wise | <input type="checkbox"/> assertive |
| <input type="checkbox"/> friendly | <input type="checkbox"/> excitable | <input type="checkbox"/> spontaneous | <input type="checkbox"/> sneaky |
| <input type="checkbox"/> meticulous | <input type="checkbox"/> helpful | <input type="checkbox"/> shy | <input type="checkbox"/> outgoing |
| <input type="checkbox"/> rude | <input type="checkbox"/> mature | <input type="checkbox"/> loud | |

What do you consider special about the applicant?

If you had/have a child of camper age (7-17) how would you feel about this applicant working with your child?

- I would.....
- highly recommend the applicant
 - recommend the applicant
 - recommend the applicant with reservations
 - not recommend the applicant

Explain, if warranted:

I prefer to discuss this further by phone. Please give me a call. Phone: _____

Signature: _____ Date: _____

Thank you for taking the time to answer the questions. Please mail this form in the envelope provide by the applicant to:

Whispering Hope Ranch Ministries
659 Mayhew Road - Rose City, MI 48654

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www.whrm.org